

## **Request for Excused Absence for Educational Travel**

St. Sebastian Regional Catholic School supports out-of-school learning through educational travel. Educational trips benefit student learning and family bonding. For this reason, SSRCS may grant an excused absence from school for up to five days for educational travel, if pre-approved by the Principal.

Please complete the information below and return it to the Office AT LEAST ONE WEEK (5 days) BEFORE THE ANTICIPATED ABSENCE. Any absences which are not pre-approved are unexcused and may be considered unlawful and subject to fines.

Name of Child(ren)	 	 	
Grade(s) of Child(ren)	 		

Dates of anticipated absence		Number of School Days
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How will this absence be of educational value to your child(ren)? List activities/anticipated learning:

I certify that all of the information stated above is true. I believe that the trip has sufficient educational value to warrant my son/daughter's absence from school.

Parent/Guardian's Signature _	Date	·
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Students are responsible for all assignments made during the absence. Please make arrangements for assignments and their due dates with your child's teacher prior to the educational trip.

## For Office Use:

ADMIN>ATTENDANCE>Educational Trip Request

Date Received # of School Date		ys Requested Previous	sly Teache	er aware
Approved	Uppygurad			Initial
Approved	_Unexcused	Principal's Signature		
		Principal's Signature		
815 Broad Street, E	Belle Vernon, PA 15012	724.929.5143(phone)	724.929.3038 (fax)	www.sssbv.org